

Criterion	Weight	3	2	1	Score
Problem	10%	Uses multiple sources of qualitative or quantitative data to identify a student learning need	Qualitative or quantitative data does not substantiate stated student need	No data to identify a student learning need	
Objectives	10%	At least one measurable student learning outcome	Stated outcome is not measurable	Student learning outcomes not included	
Methods and Activities	25%	Methods and activities are clearly and appropriately aligned to the identified student learning need and will address the objectives	Methods AND/OR activities are unclear AND/OR do not address the stated objectives	Methods, activities and outcomes are not included or do not align to identified need	
Focus	15%	Connections to this year's FEID focus are explicit, authentic and well supported	Connections to this year's FEID focus are implicit, lack authenticity and/or are minimally supported	Connections to this year's FEID focus are not included or are unsupported.	
Alignment with Strategic plan	10%	Connections to College or University Strategic plans are explicit, authentic and well-supported	Connections to College or University Strategic plans are implicit, lack authenticity and/or are minimally supported	Connections to College or University Strategic plans are not included or are not supported	
Impact	5%	Connections to overall student success are well-supported	Connections to overall student success are supported	Connections to overall student success are not supported or included.	

Assessment Plan	5%	Use of multiple sources of data to determine program success AND Assessment strategies or activities are clearly and appropriately aligned to learning outcomes.	Limited variability in data to determine program success, or/and it is unclear how assessment strategies or activities align to learning outcomes.	Assessment strategies or activities are not included or not aligned to learning outcomes	
Sustainability	10%	Project sustainability is feasible	Project sustainability is partially feasible	Project is not sustainable over time or sustainability not described	
Cost Justification	5%	Complete and realistic/well researched budget is included OR No budget is required for project completion	If a budget is required for project completion, it is partially complete.	Additional funding for resources is requested but no budget is included	
Feasibility of Project Completion	5%	Project completion is feasible and commensurate with 3 WTU time expectation	Project completion is partially feasible and/or commensurate with 3 WTU time expectation	Timeline is not included or not sufficient for 3WTUs compensation	
Automatic calculations occur in this row:					Total: